



Early Childhood Teacher (Pre-K4)

Reports to: Director of Early Childhood

Full-time Position 7:30 a.m. - 4 p.m. | August 2023 to June 2024 | Exempt

St. George's Episcopal School is a coeducational, independent school serving approximately 395 students from Nursery through eighth grade in a family-like atmosphere with a highly trained and dedicated faculty. Educational excellence at St. George's begins with the premise that everyone learns differently. Our version of personalized learning, our nurturing environment and our low student-to-teacher ratios ensure that we challenge and support every child. This is why our graduates develop into lifelong learners and consequently find acceptance and success in the finest high schools in New Orleans. Learn more at www.stgnola.org.

Position Summary

St. George's Episcopal School is searching for an experienced, enthusiastic and creative Early Childhood Teacher for the 2023-2024 school year to work with Pre-K4 students. St. George's is seeking candidates who demonstrate a growth mindset and possess strong verbal and written communication skills. Candidates who are organized, patient, flexible, warm, energetic and engaging are likely to be successful team members at St. George's. The classroom teacher will work alongside another full-time lead teacher. Classroom teachers take on all responsibilities of the classroom and are responsible for mentoring and guiding assistant classroom teachers.

Essential Duties and Responsibilities

- Sets learning goals that are integrated within a child-centered curriculum for each child; develops an appropriately challenging curriculum to meet the needs of the students and provides a variety of ongoing assessments.
- Uses engaging and innovative teaching practices in a variety of subjects: language arts, mathematics, science, social studies and writing through the Project Approach.
- Implements a curriculum while creating activities that allow children to learn about the world and explore interests.
- Collaborates with a co-teacher to plan lessons for each week.
- Listens carefully to the student, reflects and documents children's processes and their work; keeps records of children's progress, routines and interests.
- Demonstrates an ability and willingness to differentiate instruction for students.
- Assists with one school-organized weekend event and participates in after-hours activities like parent-teacher conferences.
- Communicates effectively with parents and establishes a team approach with each child's family.
- Displays a warm and nurturing character that supports the applicant's ability to connect with young children and their families.
- Shows dedication to social, emotional and character development of each child.
- Understands the environment they create is an important teaching tool.

- Supervises and monitors the safety of children in their care.
- Helps students maintain good hygiene.

Qualification Requirements

- Bachelor's degree required; degree in early childhood or elementary education preferred.
- 1-2 years of experience working with young children.
- Experience with or appreciation for project/constructivist learning approach, Reggio Emilia philosophy and an ability to integrate real-life learning experiences into the curriculum.
- Experience working in a teaching team; positive attitude and eager to work collaboratively with peers and colleagues in developing curriculum and planning for instruction.
- Proficiency in Google Workspace applications including but not limited to Gmail, Calendar and Drive (Docs, Sheets, and Slides)
- Ability to use an online student information system, various educational platforms and safety/communication applications on a Chromebook, iPad and/or a smartphone
- A sense of integrity, ethics and ability to carry out responsibilities in accordance with the school's policies and procedures.
- Excellent verbal and written communication skills.
- Exceptional interpersonal skills and ability to work with parents, children and coworkers.
- A desire to respond to and initiate the solving of problems through clear and open conversation.
- Openness to feedback and able to take risks.
- Strong interest in pursuing professional development opportunities and dedicated to lifelong learning and possessing a growth mindset.
- Desire to work with children who display a variety of different abilities and needs.

Working Conditions / Physical Demands:

- Must be physically able to operate computers and office equipment.
- Occasional bending, reaching, squatting, kneeling and twisting; constant walking, speaking and listening; frequent sitting, often on the floor.
- Occasional lifting up to 40lbs.

St. George's Episcopal School as an Equal Opportunity Employer

St. George's aims to employ a collaborative, creative, joyful and diverse faculty and staff. We hire without consideration to race, religion, creed, color, national origin, age, gender, sexual orientation, marital status, veteran status, disability or any other category protected by applicable law. We are committed to an inclusive school culture and to recruiting and hiring faculty of diverse backgrounds and experience.

Interested candidates should send a cover letter detailing their educational philosophy and resumé to Mr. Jé Gales, Director of Human Resources, at je.gales@stgnola.org, and Mrs. Hayley Harang, Director of Early Childhood, at hayley.harang@stgnola.org.